

Application form for Transfer Certificate

Date: _____

To,
The Principal
Sant Sri Asharamji Bapu Gurukul,
Gandhi Nagar, Bhopal 462036.

Subject - Please furnish me with the *Transfer Certificate* of my ward. The necessary particulars are given below.

Surname _____

Name _____

Class in which studying _____

Date of leaving school _____

Reason for leaving _____

Address _____

Signature of Parent _____

For the use of the Gurukul Staff

1. All fees due have been paid (including month's notice)

2. Name has been cancelled from class register

Conduct _____ Application _____

Admission No. _____

Class Teacher _____

3. All books returned

Librarian _____

The Transfer Certificate may be issued

Principal _____

Note - No Leaving Certificate is given until all the dues to the school have been paid in full.